



Marking Policy

'Always try to do good to each other and to all people.' 1 Thessalonians 5:15

Aims of this Marking Policy

- ★ To encourage pupil progress through motivating children to do their best
- ★ To reflect the principles of the school's Teaching and Learning and Assessment policies
- ★ To help pupils value their work and promote self esteem
- ★ To involve pupils in their learning and self evaluation
- ★ To demonstrate consistency across the school
- ★ To be meaningful for all who look at books

Reasons for Marking Children's Work

- ★ To assess and monitor learning in order to plan for future learning opportunities
- ★ To encourage children further in their learning
- ★ To improve a child's confidence
- ★ To recognise and award pupil achievement
- ★ To share future targets with members of staff to ensure targeted support for children
- ★ To enable children to reflect on their learning and future targets

Marking Techniques and Symbols

A consistent set of symbols are used from YR onwards. These are shared with parents through our 'Quick Reference Guide' and on our website.

All recorded work must contain at least two of the symbols below:

✓	The work has been seen.
I	The work was completed independently (without adult support).
S	The work was completed with some adult support (and therefore is of a higher standard than would be produced without such support).
S+	Support was significant (not just prompts or reminders).
VF	Verbal Feedback was provided on this work during the lesson.
T/P	The work was a technical or practice exercise and, as such, has not been marked in depth.
O	Something is missing and this has been indicated by a circle. This may include a full stop or speechmarks.
Next Step	The work was extended/open ended and the teacher has indicated a 'next step' to enable the child to progress.
—	Only used occasionally. A word underlined has been identified by the teacher as a misspelling that the child can have another attempt at. Only spelling patterns or high frequency words which have been covered in class will be identified in this way.
	This shows a feature that the teacher is particularly pleased with.
. or ?	Indicates that the child should have another attempt at an answer

*'Let all you do be done in love' is our guiding vision for our speech, deeds and thoughts.
This enables us to create a nurturing and inspiring environment in which everyone can have life in all its fullness.*

Farncombe Church of England Infant School: Inspiration, Imagination, Individuality.

House Style

Crosses are not used for any incorrect answers.

Work in books must be meaningful to anyone who views this. For example, if a child has drawn an animal or a series of pictures, it must be clear (either by the title, written details on a worksheet or marking comments) what the purpose was.

Some examples of written work will be accompanied by a positive comment linked to the success criteria of the lesson, or a pointer for the future. These will mainly be drawn from small group work.

Any colour of pen may be used. If anyone other than the class teacher marks a piece of work, it will be initialled.

Staff marking must ensure that they have followed the school's handwriting policy and that their writing contains correctly spelt words and correct punctuation.

Most feedback is given verbally to the child as they are completing or have just finished their work.

Visualisers are frequently used to evaluate work and to add 'next steps' as a full class or small group. Next Steps are always shared with pupils, to provide meaningful feedback for good progress.

Self Evaluation

Children are encouraged to evaluate their work in a variety of ways. This may be through thumbs up or down during carpet time or through drawing a small face with an appropriate expression at the bottom of their work.

Written work is evaluated with a happy or sad face (YR) or a happy, medium or sad face (KS1).

Sometimes children are asked to draw a happy face or a star next to the feature they consider to be the best on their work. On occasion they might also write a short sentence about their work.

Policy reviewed: Summer 2022

Next review: Summer 2025